



Section #1: Operations & Metrics Questions

**\*\* Sample Survey- For Review Only\*\***  
**Responses must be submitted through online survey form.**

**1. Institutional Details**

Name

College / University  
(please list full name)

Position

Department

City/Town

State/Province

Email Address

Phone Number  
(optional)

**2. What materials does your campus recycle / recover on an ongoing basis?**

- |  |   |
|--|---|
| <input type="checkbox"/> Paper                               | <input type="checkbox"/> Glass bottles  |
| <input type="checkbox"/> Cardboard                           | <input type="checkbox"/> Surplus property (sold or donated outside the institution) |
| <input type="checkbox"/> Metal Cans (aluminum, steel)        | <input type="checkbox"/> Yard / green waste   |
| <input type="checkbox"/> Plastic containers #1 & 2           | <input type="checkbox"/> Construction / demolition waste                            |
| <input type="checkbox"/> Plastic containers #3 - 7           | <input type="checkbox"/> Electronics  |
| <input type="checkbox"/> Cans & plastic bottles / containers | <input type="checkbox"/> Food Waste   |

Other:

**\* 3. How many bins / material streams are people instructed to sort recyclables into?**

- Single stream (all recyclables in one bin)
- Two streams (eg: paper separate from cans & bottles)
- Three or more separate streams (eg: plastic in one bin, cans in second bin, paper in third bin, etc)
- Other (please specify)
- Single stream for some areas of campus, but 2 or more streams for other area
- Not sure

**\* 4. To what extent do you agree with the following statement: Recycling is convenient in most areas of campus for basic materials (paper, cardboard, cans & bottles, etc.)**

- Strongly Agree
- Agree
- Mildly Disagree
- Strongly Disagree

**\* 5. Does your campus have formal standards for recycling & waste bin infrastructure (style, color, signage)?**

- Yes, officially-sanctioned standard required for all new bin infrastructure
- In process of developing officially-sanctioned standards
- Informal standard, encouraged but not required for new bins
- Other (please specify)
- Hope to implement standard in foreseeable future
- No standard
- Not sure

**\* 6. What efforts are made to address food waste?**

- Collect food scraps from Dining - Back of house (pre-consumer)
- Collect food scraps from Dining - Front of house (post-consumer)
- Collect food scraps from academic / administration buildings
- Collect food scraps from Housing / residence halls
- Collect food scraps from special events
- Collect food scraps from "To-o" locations (cafes, retail food outlets)
- Donate unserved food portions to shelters, food pantries, etc.
- Reduce waste from dining front of house (trayless dining, reduce portion sizes, pay per serving etc)
- Reduce waste at dining back of the house (steps to reduce over production)
- N/A - minimal or no efforts to recover or minimize food waste
- Not sure
- Other (please specify)

**\* 7. Does your campus have an official diversion rate?**

- Yes
- No

If Yes, then please list the diversion %:



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**8. If you said Yes to an official diversion rate, check which (if any) are included in this calculation:**

- Construction and/ or demolition waste (from large, special projects)
- Material sent to Waste-to-Energy facilities
- Recyclables / organics sorted from the trash
- Waste from hospital serving the public
- Other noteworthy recovery or disposal practices:



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**Section #2: Other Practices**

**\* 9. What (if any) waste sorts / characterization studies has your institution conducted in the past two years?**

- Formal waste characterization study for most or all areas of campus
- Formal waste characterization study from select facilities / areas of campus.
- Supervised waste sorts for academic class projects
- Isolated, less-formal surveys (ex: as part of awareness event or non-scientific tracking effort)
- Casual scanning of dumpster or waste carts
- None - Not Applicable
- Not sure

**\* 10. To what extent do you agree with the following statement: A strong effort is made to educate and encourage correct recycling / waste reduction behavior?**

- Strongly Agree
- Agree
- Mildly Disagree
- Strongly Disagree
- Not sure

**11. What audiences are targeted with recycling and waste reduction education? (Skip if does not apply)**

- Office staff / faculty
- New students
- Students in housing / residence hall
- General campus
- Gameday fans
- Custodial or other facilities personnel
- Lab personnel

Other (please specify)

**12. Which (if any) procurement policies apply to your institution?**

- State or other external mandate for recycled content products (including college system-wide policies)
- Requirement / preference for durability
- Campus or system-wide requirement / preference for recycled content products (separate from state mandate)
- Requirement / preference for Reused / refurbished content
- Requirement / preference for reduction of excess packaging
- N/A - None
- Requirement / preference for products to be recyclable
- Not sure
- Other (please specify)

**13. Does your campus process recyclables before they leave campus?**

- Full scale processing (automated or semi-automated MRF / sorting facility for bailing, crushing glass, flatten aluminum, etc.)
- Partial (ex: low tech sorting facility; some, but not all materials processed on campus)
- Minimal (ex: small bailers for high-volume locations; most material processed off-campus)
- None - all recyclables processed off-site



**14. Which office / dept. takes the lead role in advancing the expansion of recycling / waste reduction efforts (separate from maintaining recycling operations)**

- Facilities (including EH&S, recycling or sustainability dept. housed within Facilities)
- Sustainability office
- Recycling / solid waste dept outside of Facilities
- Department of Administration / General Svcs
- Student group / student govt.
- N/A - no office specifically focused on expanding effort

Other (please specify)

**15. How many FTE (full-time equivalent) staff positions are dedicated to recycling and waste? (list hybrid planning and operation positions under "Planning")**

Recycling operations:

Trash operations:

Food recovery / composting operations:

Reuse / Surplus property sales or donation:

Planning / administration:

Communication / education:

Volunteer / stipended (list # of unique formal positions):

**16. How are recycling & waste diversion programs funded? (Rank according to most significant source(s) of funding, 1 = highest. Skip any that do not apply)**

☰	<input type="text"/>	Permanent campus operating budget
☰	<input type="text"/>	Temporary / grant funding
☰	<input type="text"/>	Student fees
☰	<input type="text"/>	Ongoing external source (state government, foundations)
☰	<input type="text"/>	Sale of scrap materials
☰	<input type="text"/>	Charge to departments for collection services
☰	<input type="text"/>	Other



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**Section #4: Strategy & Priorities**

**17. Does the campus have formal diversion or zero waste goals?**

- Adopted by administration, with active implementation plan
- Adopted by administration, but no formal plan to achieve
- In process of setting goal to be endorsed by administration
- Unofficial goal set by recycling / sustainability office
- No specific goal

Please list stated goal:

**18. Rank the current priorities for your recycling / waste reduction program? (1 = highest priority. Leave blank any that are not a priority at all.)**

<input type="checkbox"/>	<input type="text"/>	Reduce contamination
<input type="checkbox"/>	<input type="text"/>	Increase recycling participation by students & staff
<input type="checkbox"/>	<input type="text"/>	Convert collection system (ex: switch dual to single stream, etc.)
<input type="checkbox"/>	<input type="text"/>	Expand to collect new material streams
<input type="checkbox"/>	<input type="text"/>	Expand collection efforts to new locations
<input type="checkbox"/>	<input type="text"/>	Increase reuse efforts
<input type="checkbox"/>	<input type="text"/>	Advanced efforts toward zero waste
<input type="checkbox"/>	<input type="text"/>	Upstream waste prevention / sustainable materials management
<input type="checkbox"/>	<input type="text"/>	Increase food waste recovery / reduction
<input type="checkbox"/>	<input type="text"/>	Other

**19. Rank the barriers to expanding recycling & waste reduction in order of significance (1 = most significant. Leave blank any that are not an issue)**

<input type="checkbox"/>	<input type="text"/>	Insufficient funding
<input type="checkbox"/>	<input type="text"/>	People not recycling / participating
<input type="checkbox"/>	<input type="text"/>	Lack of stakeholder / administration support for policies / programs
<input type="checkbox"/>	<input type="text"/>	Uncooperative haulers / contractors
<input type="checkbox"/>	<input type="text"/>	Too much contamination
<input type="checkbox"/>	<input type="text"/>	Market conditions impacting what or how certain materials are accepted
<input type="checkbox"/>	<input type="text"/>	Getting accurate data to track what is collected
<input type="checkbox"/>	<input type="text"/>	Lack of student volunteers / leadership
<input type="checkbox"/>	<input type="text"/>	Other sustainability efforts are higher priority (ex: renewable energy, transportation, etc.)



**20. Do you feel there is momentum to grow recycling / waste reduction efforts on your campus?**

- Yes, there is strong momentum to grow recycling and waste reduction efforts on campus
- For the most part, we are making steady progress
- Somewhat, for every two steps forward we take one back
- No, I don't see potential for significant progress in the near future

**\* 21. Are you willing to answer a handful of additional optional questions about operations and budget?**

- No, I'll answer the closing questions and finish
- Yes, I'm interested to answer additional questions



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**Optional Further Questions**

**\*\* Optional Questions\*\***

**22. Approximately how many tons of material are collected annually?**

Recycling (not counting construction / demolition):

Waste sent to MSW landfill:

Waste sent to Waste-to-Energy facility:

Reuse (not counting property to other campus use):

Food organics for composting or donation:

**23. Who collects & transports Recycling (compactors, dumpsters, etc) to transfer or processing facilities?**

- Internal staff for most / all materials and areas of campus
- Outside hailer / service provider for most / all materials and areas of campus
- Student volunteers or groups (not counting student employees working for Facilities)
- Other (please specify)
- Mix - evenly split between internal staff & outside hauler
- Mix - evenly split between internal staff & student volunteers / groups
- Mix - evenly split between outside hauler & student volunteers / groups

**24. Who collects & transports Trash (compactors, dumpsters, etc) to landfill, transfer station, etc?**

- Internal staff for most / all materials and areas of campus
- Outside hailer / service provider for most / all materials and areas of campus
- Student volunteers or groups (not counting student employees working for Facilities)
- Other (please specify)
- Mix - evenly split between internal staff & outside hauler
- Mix - evenly split between internal staff & student volunteers / groups
- Mix - evenly split between outside hauler & student volunteers / groups

**25. Who collects & transports Food waste to composting or other end use?**

- Internal staff for most / all materials and areas of campus
- Outside hailer / service provider for most / all materials and areas of campus
- Student volunteers or groups (not counting student employees working for Facilities)
- Other (please specify)
- Mix - evenly split between internal staff & outside hauler
- Mix - evenly split between internal staff & student volunteers / groups
- Mix - evenly split between outside hauler & student volunteers / groups

**26. How are food scraps processed?**

- Windrow processing / open piles on campus
- Anerobic digesting process on campus
- Other type of processing on campus
- Windrow processing / open piles at off-campus / 3rd party facility
- Anerobic digesting process at off-campus / 3rd party facility
- Other composting process at off-campus / 3rd party facility
- Animal feed

Other (please specify)

**27. What is the per-ton tipping fee to dispose of Trash? (not including hauling fees)**

- \$30 or less
- \$31 to \$60
- \$60 to \$100
- \$100 to \$150
- More than \$150
- N/A

**28. Which (if any) recyclable materials does your school earn income from?**

- Mixed paper
- High grade paper
- Cardboard
- Mixed Cans & Bottles
- Aluminum cans (segregated)
- Plastic bottles (segregated)
- Electronics
- Surplus Property sales
- Not Sure

**29. What is the approximate annual operating budget for the recycling and waste reduction program? (including personnel and other costs for operations, education, planning /management. Do not include costs for unrelated sustainability or facility activities if included in same office / dept.)**

- \$25,000 or under
- Between \$25,000 and \$75,000
- Between \$75,000 and \$150,000
- Between \$150,000 and \$250,000
- Other (please specify)
- Between \$250,000 and \$500,000
- Between \$500,000 and \$750,000
- Over \$750,000
- I don't know



## CURC Campus Recycling & Materials Management Survey

### Section #5: Closing

**30. CURC is looking for casestudies of cutting edge recycling and waste reduction practices to feature in future webinars. Do you have a noteworthy programs or initiatives worth sharing with other college recycling professionals?**

**31. Would you like to receive periodic emails about CURC webinars and other programming? Contact information is not used for commercial purposes or shared with other organizations.**

- Survey follow up emails only
- Survey follow up + CURC programming only
- CURC + other non-commercial programming relevant to campus recycling / waste reduction

**32. What recycling / SMM topic areas would you most like to see with a future in-depth survey?**

Education / Communication	<input type="text"/>
Collection systems (who, when, what, where for removing waste)	<input type="text"/>
Collection bins, equipment & vehicles	<input type="text"/>
Food waste / Composting	<input type="text"/>
Program management (staffing, budgeting, administrative areas)	<input type="text"/>
Data Tracking / Metrics	<input type="text"/>
Procurement / Materials management	<input type="text"/>
Reuse programs	<input type="text"/>
Other. Please list:	<input type="text"/>

**33. Survey responses will be used in two ways: 1) anonymously in analysis for broad national trends; 2) Peer - to - peer benchmarking by common institutional grouping. NOTE: The individual responses for your institution will be included by name in this database unless you specifically request them to remain anonymous.**

- Please include my schools information by name in the peer-to -peer database
- Only use my school's information anonymously, aggregated with other school's responses

Comments: